

WAYNE JONES

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CURRENTLY

Retired academic librarian administrator, devoting time to writing, editing, podcasting, & volunteering

EDUCATION

Western University | Master of Library Science, 1984

University of Toronto | Master of Arts in English, 1982
Thesis: "A Study of Johnson's Rambler"

Memorial University of Newfoundland | Bachelor of Arts (Honours) in English, 1981
Award: Swiss Ambassador's Prize in French

EMPLOYMENT EXPERIENCE

WayneJonesEditing.ca | Ottawa
Freelance Editor, 2020 – present

Edit a variety of projects, small and large, for personal, academic press, and association clients. Copy editor and proofreader for university press. Content editor for independent publisher. Also edited and wrote many articles and books as part of my professional library career, 1987 – 2019.

Carleton University | Ottawa
University Librarian, 2014 – 2019

Director and senior administrator responsible for a staff of 100 and a budget of \$16 million.

Associate University Librarian, 2011 – 2014

Associate director and senior administrator responsible for the library collection and fundraising.

Queen's University | Kingston

Head, Collection Development and E-Resource Management 2010 – 2011

Head, Central Technical Services, 2004 – 2010

Middle manager responsible for collection development, acquisitions, and cataloguing.

Massachusetts Institute of Technology | Cambridge

Head, Serials Cataloging Section, 1996 – 2001

Middle manager responsible for the cataloguing of periodicals and other continuing publications.

National Library of Canada | Ottawa

Leader, Serials Team, 1989 – 1996

Middle manager responsible for the cataloguing of periodicals and other continuing publications.

OTHER EXPERIENCE AND SKILLS

People Management

Extensive experience in managing and overseeing the work of people at all levels of a project or institution.

Project Management

Extensive experience in a wide variety of projects, small and large, including strategic planning, goal-setting, monitoring progress, and delivering.

Publishing

I write creatively (fiction and non-) and have developmentally edited 6 books and written over 50 articles and book reviews as part of my library career. I've served on academic journal editorial boards and have been the chief editor for a library association journal. I started a podcast in January 2022 called *Editing Writing* and have posted over 40 episodes.

Creatively, I've self-published 2 novels and 2 non-fiction books. My current project is a biography of 18th-century man of letters Samuel Johnson, which I aim to self-publish later this year.

For details and specific titles, please see professional work [here](#) and creative work [here](#).

Volunteering

EDITING

March 2022 – present: Tutoring two English-language learners in speaking (for English Language Tutoring for the Ottawa Community) and writing (independently).

March – May 2021: Provided free assessments of writing for anyone via an ad I maintained on Kijiji.

DICTIONARIES AND WORDS

January – April 2021: Assisted with the *Atlas of Endangered Alphabets* by reviewing, correcting, and suggesting rewordings of the text, as well as developing a consistency and style guide.

late 2000's: Initiated and helped compile a bibliography of the study of Canadian English for the Strathy Language Unit at Queen's University.

EDITORS CANADA

2021 – 2022: Mentored a new member, revised survey satisfaction form, gave Speaker Night presentation on self-publishing.

Languages

English (native) and French (read, write, and speak at a high level of fluency).

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