

WAYNE JONES

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CURRENTLY

Writer, editor, podcaster

EDUCATION

Western University | Master of Library Science, 1984

University of Toronto | Master of Arts in English, 1982
Thesis: "A Study of Johnson's Rambler"

Memorial University of Newfoundland | Bachelor of Arts (Honours) in English, 1981
Award: Swiss Ambassador's Prize in French

EMPLOYMENT EXPERIENCE

Wayne Jones Editing | St. John's, NL
Freelance Editor, 2020–present

Editing a variety of projects, small and large, for personal, academic press, and association clients. Also edited many articles and books as part of my professional library career, 1987–2019.

Carleton University | Ottawa, ON
University Librarian, 2014–2019

Director and senior administrator responsible for a staff of 100 and a budget of \$16 million.

Associate University Librarian, 2011–2014

Associate director and senior administrator responsible for the library collection and fundraising.

Queen's University | Kingston, ON

Head, Collection Development and E-Resource Management 2010–2011

Head, Central Technical Services, 2004–2010

Middle manager responsible for collection development, acquisitions, and cataloguing.

Massachusetts Institute of Technology | Cambridge, MA

Head, Serials Cataloging Section, 1996–2001

Middle manager responsible for the cataloguing of periodicals and other continuing publications.

National Library of Canada | Ottawa, ON

Leader, Serials Team, 1989–1996

Middle manager responsible for the cataloguing of periodicals and other continuing publications.

OTHER EXPERIENCE AND SKILLS

People and Project Management

Extensive experience in managing and working with people at all levels of a project or institution, and in a wide variety of projects, including strategic planning, goal-setting, monitoring progress, and delivering.

Publishing

I write creatively and have developmentally edited 6 books and written over 50 articles and book reviews. I've served on academic journal editorial boards and have been the chief editor for an association journal. I founded and hosted the podcast *Writing & Editing* for two years, and currently host the podcast *Newfoundland Boy*. I've indie-published a novel and 3 non-fiction books. For details and specific titles, please see professional work [here](#) and creative work [here](#).

Volunteering

EDITING

October 2023, December 2022: Edited documents and social media posts for Utempla

March–December 2022: Tutored two Afghan English-language learners independently in speaking and writing, for ELTOC (English Language Tutoring for the Ottawa Community)

March–May 2021: Provided free assessments of writing for anyone via an ad I maintained on Kijiji

DICTIONARIES AND WORDS

starting September 2024 : Assisting with the Johnson's Dictionary Online project

TBD: Assisting with the Canadian English Dictionary project

January–April 2021: Assisted with the *Atlas of Endangered Alphabets* by reviewing, correcting, and suggesting rewordings of the text, as well as developing a style guide

late 2000's: Initiated and helped compile a bibliography of the study of Canadian English for the Strathy Language Unit at Queen's University

EDITORS CANADA

2021–2023: Mentored a new member, revised survey satisfaction form, gave Speaker Night presentation on self-publishing; copy edited 2024 edition of *Professional Editorial Standards*

WRITERSNL

2023–2024: Served on the publishing and the podcast committees

Languages

English (native) and French (read, write, and speak at a high level of fluency)

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