

# WAYNE JONES

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## CURRENTLY

Writer, editor, podcaster

## EDUCATION

**Western University** | Master of Library Science, 1984

**University of Toronto** | Master of Arts in English, 1982  
*Thesis: "A Study of Johnson's Rambler"*

**Memorial University of Newfoundland** | Bachelor of Arts (Honours) in English, 1981  
*Award: Swiss Ambassador's Prize in French*

## EMPLOYMENT EXPERIENCE

**Wayne Jones Editing** | St. John's, NL  
Freelance Editor, 2020–present

*Editing a variety of projects, small and large, for personal, academic press, and association clients. Also edited many articles and books as part of my professional library career, 1987–2019.*

**Carleton University** | Ottawa, ON  
University Librarian, 2014–2019

*Director and senior administrator responsible for a staff of 100 and a budget of \$16 million.*

Associate University Librarian, 2011–2014

*Associate director and senior administrator responsible for the library collection and fundraising.*

**Queen's University** | Kingston, ON

Head, Collection Development and E-Resource Management 2010–2011

Head, Central Technical Services, 2004–2010

*Middle manager responsible for collection development, acquisitions, and cataloguing.*

**Massachusetts Institute of Technology** | Cambridge, MA

Head, Serials Cataloging Section, 1996–2001

*Middle manager responsible for the cataloguing of periodicals and other continuing publications.*

**National Library of Canada** | Ottawa, ON

Leader, Serials Team, 1989–1996

*Middle manager responsible for the cataloguing of periodicals and other continuing publications.*

## OTHER EXPERIENCE AND SKILLS

### People and Project Management

Extensive experience in managing and working with people at all levels of a project or institution. Extensive experience in a wide variety of projects, small and large, including strategic planning, goal-setting, monitoring progress, and delivering.

### Publishing

I write creatively (fiction and non-) and have developmentally edited 6 books and written over 50 articles and book reviews. I've served on academic journal editorial boards and have been the chief editor for an association journal. I founded and hosted the podcast *Writing & Editing* for two years, and currently host the podcast *Newfoundland Boy*.

Creatively, I've indie-published a novel and 3 non-fiction books.

For details and specific titles, please see professional work [here](#) and creative work [here](#).

### Volunteering

#### EDITING

*October 2023, December 2022*: Edited documents and social media posts for Utempla

*March–December 2022*: Tutored two Afghan English-language learners independently in speaking and writing, for ELTOC (English Language Tutoring for the Ottawa Community)

*March–May 2021*: Provided free assessments of writing for anyone via an ad I maintained on Kijiji

#### DICTIONARIES AND WORDS

*TBD*: Assisting with the Canadian English Dictionary project

*January–April 2021*: Assisted with the *Atlas of Endangered Alphabets* by reviewing, correcting, and suggesting rewordings of the text, as well as developing a style guide

*late 2000's*: Initiated and helped compile a bibliography of the study of Canadian English for the Strathy Language Unit at Queen's University

#### EDITORS CANADA

*2021–2023*: Mentored a new member, revised survey satisfaction form, gave Speaker Night presentation on self-publishing; copy edited 2024 edition of *Professional Editorial Standards*; reviewed the draft new website

#### WRITERSNL

*2023–2024*: Served on the publishing and the podcast committees

**Languages**

English (native) and French (read, write, and speak at a high level of fluency)

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